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*UNION SWCD/NRCS  
MARYSVILLE F.O.  
ANNUAL PLAN OF  
OPERATIONS FOR 2021*

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## **Board Supervisors**

Rick Weigand, Chair

Andy Clarridge, Vice-Chair

Matt Staley, Secretary

Cheryl Trivisonno, Fiscal Agent/Treasurer

Randy Trapp, Member

## **District Staff**

Brent Nickel, District administrator/Wildlife Specialist

Sherry Maisenbacher, Administrative Assistant

Mark Watkins, District Technician

Jeremy Burrey, Drainage Maintenance Supervisor

Garrett Carpenter, Drainage Project Manager/Technician

David Smilnak, District Technician

## **NRCS Staff**

Ron Nieman, District Conservationist

LaRae Baker, Resource Conservationist

## **Mission Statement**

*To promote, preserve, and enhance the wise use of our natural resources for the people of Union County by providing technical, financial and educational assistance.*

## **Vision Statement**

*To promote and locally lead soil and water conservation efforts within Union County.*

## **Objectives for 2021**

- Objective 1: Training**
- Objective 2: Technical Assistance**
- Objective 3: Education**
- Objective 4: Drainage Maintenance**
- Objective 5: Wildlife Education/Assistance**
- Objective 6: Urban**
- Objective 7: Resource/Watershed Planning**
- Objective 8: Outreach/Public Relations**
- Objective 9: Conservation Products**
- Objective 10: District Policies/Administration**

## **Objective 1: Training**

**Goal: Pursue continuing education opportunities for supervisors and office staff.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
<b>New Supervisor Training</b>	<b>Randy Trapp</b>	<b>ODA/OFSWCD</b>	<b>January 14, 2021</b>
NACD Annual Meeting	Union SWCD Board & Staff	NACD	February 1-10, 2021
OFSWCD Annual Partnership Meeting	Union SWCD Board & Staff	OFSWCD / OASWCDE	February 23, 2021
ODNR Division of Wildlife Diversity Conference	Brent Nickel	ODNR DOW	March-2021
Summer Supervisor School	Randy Trapp/Brent Nickel	OFSWCD / ODA	TBA
Area IV Winter Supervisor & Employee Meeting	Union SWCD Board & Staff	OFSWCD / Area IV Directors	December-2021
ODA Administrative Development Program	Union SWCD Staff	ODA	2021
Provide displays / display board(s) for promotion of SWCD / NRCS programs	Brent Nickel	Union SWCD Staff	2021
Spray license certification – Obtain/Keep (test every 3 years/\$35 yearly renewal fee)	Jeremy Burrey	ODA / OSU Extension	2021
SWCD Wildlife Specialist Training	Brent Nickel	ODNR / DOW	2021
Technician Development Program (TDP)	David Smilnak & Garrett Carpenter	ODA / NRCS	2021
Obtain Notary Public License (renew every 5 years, expires June 2023)	Sherry Maisenbacher	Union County Records Dept.	2023

## **Objective 2: Technical Assistance**

**Goal: Work with Union County landowners and partners to provide technical assistance for natural resource concerns**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Inspection of Arno Renner, Erna Bailey, and Don & Marge Bailey Agriculture easements held by ODA	Mark Watkins	ODA	December-2021
Assist NRCS with conservation programs and engineering (23)□	Mark Watkins / David Smilnak	NRCS	2021
Provide technical assistance in the areas of erosion, sediment, stormwater control/management (as requested)	Mark Watkins	Engineer, Health Department, Twp. Trustees, & City of Marysville	2021
Respond to pollution abatement complaints; work with appropriate parties to resolve the issue; maintain up-to-date complaints; Record in Beehive	Mark Watkins	ODA, EPA & Union County Health Department	2021
Provide new pond site evaluations / planning (as requested)	Brent Nickel / Mark Watkins	Union SWCD Staff	2021
Pond management assistance (as requested)	Brent Nickel	Union SWCD Staff	2021
862 Mid-Contract Management (MCM's) & Re-Enrollment Inspections, Assessments, and landowner meetings	Brent Nickel/NRCS/FSA	Pheasants Forever	2021

### **Objective 3: Education**

**Goal: Provide and promote conservation education opportunities.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Area IV Envirothon - Promote/encourage participation by Union County Students	Union SWCD Staff	OFSWCD	April 27,2021
Soil Stewardship Week – Provide NACD Soil & Water Stewardship Materials and speakers to churches/schools if funding allows. (as requested)	Sherry Maisenbacher	Local Churches (upon request)	April 25, 2021 – May 2, 2021
Offer Don Cook Memorial 4-H Camp Scholarships – Co-sponsor w/Cook family (4)	Sherry Maisenbacher	Union SWCD Board/Dave Cook & Dean Cook	May 1, 2021
Conservation Tillage Breakfast Meetings - planning meetings	Hardin, Logan, & Union SWCD's, OSU Ext., NRCS & Mark Watkins	Local Ag Businesses	2021
Science Fair Judging-Union County (as requested)	Union SWCD Staff	Union County Local Schools	2021
Union County FFA Wildlife Judging Teams - provide information (as requested)	Brent Nickel	ODNR / DOW	2021
School Presentations – Groundwater Simulator, Enviroscope, In Stream Studies/Sampling/ Water, Quality Testing, AR Sandbox, Passport to Fishing, Archery, etc. The Lorax, and “Pave It or Save It” to discuss topics Relating to stormwater, groundwater, soil conservation, water quality, and Development	Brent Nickel / David Smilnak	Union County Local Schools	2021
Indoor Pond Clinic w/OSU Extension (last one held September 26, 2018)	Brent Nickel	OSU Extension	BI-Annual due 2021

## **Objective 4: Drainage Maintenance (DM)**

**Goal: Promote importance of and perform continued maintenance for the Union County Drainage Maintenance Program.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Organization and implementation of Union County landowner ditch petition projects (940-6131)	Jeremey Burrey	Union SWCD, Union County Commissioners & Union County Engineer (UCE)	2021
Maintain bookkeeping to track petition ditch and subdivision accounts. (89 Active accts.)	Sherry Maisenbacher	Union County Auditor	2021
Maintain DM Time entries and post to the spreadsheet monthly	Sherry Maisenbacher	Jeremy Burrey	2021
Maintain historical records pertaining to County petition ditch projects.	Jeremey Burrey & Sherry Maisenbacher	Archives & Records Manager, Stephen Badenhop	2021
Manage maintenance program for current maintained ditches and subdivisions	Jeremey Burrey	UCE / Union SWCD	2021
Manage the construction/inspections of new petition ditch projects.	Jeremy Burrey / Garrett Carpenter	UCE	2021
Mapping, inventory and coordination of log jam removal project on Mill Creek.	Garrett Carpenter	Union SWCD, City of Marysville, Union County Commissioners & Township	2021
Perform maintenance, mowing and inspections on all maintained ditches and subdivisions	Drainage Maintenance Technicians	Jeremy Burrey	2021
Provide engineering and design for proposed petition ditch projects.	Mark Watkins	UCE	2021
Punch List Walk-Throughs	Jeremy Burrey	UCE	2021

## **Objective 5: Wildlife Education/Assistance**

**Goal: Promote and implement wildlife conservation and wildlife management in Union County.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Annual Wildlife Specialist Report to ODNR DOW	Brent Nickel	ODNR DOW	July, 1 2021
Organize and promote National Hunting and Fishing Day Event at Heart of Ohio Fishing Club	Brent Nickel	John Carl / Josh Shields, ODNR DOW	September 25, 2021
Attend Monthly Union County PF meetings to answer questions, promote proper conservation/ habitat practice establishment and maintenance.	Brent Nickel	Union County Pheasants Forever (PF)	2021
Attend ODNR DOW District 1 Meetings, Trainings and Events (as offered)	Brent Nickel	ODNR DOW	2021
Develop Wildlife Conservation Education, Fishing, Hunting, and Outdoor programs to promote future generations of hunters, fishermen/women and outdoor enthusiasts.	Brent Nickel	ODNR DOW	2021
Pond Visits & Pond Fish Kill Investigations (as requested)	Brent Nickel	ODNR DOW	2021
Promoting, implementing, monitoring and maintaining contact with conservation practice sites.	Brent Nickel	NRCS	2021
Respond to wildlife damage complaints; offer human-wildlife conflict resolutions (as requested)	Brent Nickel	ODNR DOW	2021



## **Objective 5: Wildlife Education/Assistance** (continued)

**Goal: Promote and implement wildlife conservation and wildlife management in Union County.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Secure funding to promote and hold Outdoor Education/ Fishing Days throughout the county at township & local park as requested. (1 grant)	Brent Nickel	Josh Shields, ODNR DOW George Showalter, Richwood Park	2021
Wildlife Management Ordinance Execution – City of Marysville (as requested)	Brent Nickel	Josh Shields, ODNR DOW / City of Marysville	2021
Wildlife Management, Monitoring & Recommendations	Brent Nickel	ODNR DOW	2021

## **Objective 6: Urban**

### **Goal: Promote and assist with implementation of urban conservation Best Management Practices (BMPs)**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Address/assist Union County property owners with drainage complaints. (as needed)	Mark Watkins / Union SWCD Staff		2021
Check outlets for drainage with Union County Health Department (as requested)	Union SWCD Staff	Union County Health Department	2021
Construction Site Reviews (as requested)	Union SWCD Staff	City of Marysville & The Scotts Company	2021
Encourage Township Trustees to consider drainage before issuing zoning permits for development.	Jeremy Burrey/Drainage Maintenance Techs	Union SWCD Staff	2021
Promote BMPs for urban sites.	Union SWCD Staff	NRCS	2021
Provide assistance to landowner drainage concerns.	Union SWCD Staff		2021
Review subdivision plats to address drainage/water quality concerns. (as needed)	Jeremy Burrey/Drainage Maintenance Techs	LUC Regional Planning Commission	2021
SWCD input on proposed changes to subdivision regulations. (as needed)	Jeremy Burrey	LUC Regional Planning Commission	2021

## **Objective 7: Resource/Watershed Planning**

### **Goal: Promote importance of water quality in Union County**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Assist the City of Marysville in meeting MS4 requirements such as sediment and erosion control plan review, construction site review, IDDE monitoring, education/outreach, etc. (as needed)	Garrett Carpenter	City of Marysville	2021
Develop promotional storm water education materials (i.e. brochures, maps, placemats)	Union SWCD Staff	City of Marysville	2021
Hold Local Work Group meeting in conjunction with annual planning meeting	LaRae Baker & Ron Neiman / Brent Nickel & Sherry Maisenbacher	Union SWCD Board	April-2021
Implement and facilitate educational dealing with water quality protection water studies with Bunsold students, protection watershed tours, canoe floats, storm drain marking, stream monitoring, etc.).	David Smilnak & Garrett Carpenter	Brent Nickel, Bunsold Middle School & City of Marysville	Spring / Summer 2021
Secure funding to promote and implement conservation and urban BMPs. (i.e. innovative projects such as natural channel design projects, tile stops, wetlands for municipal waste, etc.)	Garrett Carpenter	City of Marysville / NRCS	2021

## **Objective 8: Outreach/Public Relations**

**Goal: Market importance of Union SWCD and NRCS to Union County residents.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Ditch Maintenance: Provide Information (as requested)	Jeremy Burrey	UCE / Union SWCD Staff	2021
Dry Hydrants: Provide Information (as requested)	Mark Watkins	Local Fire Departments	2021
Union SWCD Facebook and Web Page - maintain announcements, events and individual pages	Sherry Maisenbacher	Union County IT / Union SWCD Staff	2021
Newspaper Articles (1)	Sherry Maisenbacher	Union SWCD Staff	2021
“Ohio Woodland Journal” – provide to Fairbanks, Marysville and North Union High School libraries (3)	Union SWCD Board	Brent Nickel/ODNR DOW	Annually
Union SWCD Annual Report published in the district newsletter.	Sherry Maisenbacher	Union SWCD Board & Staff	Annually
Union SWCD Cooperator of Year Award /Other recognition of deserving partners presented at the Union SWCD Annual Meeting	Union SWCD Board	Union SWCD Staff	Annually
Union SWCD Newsletters (4 digital - quarterly) - “Wild About Wildlife” & “Up the Crick” newsletter sections	Brent Nickel	Union SWCD Staff	Winter, Spring, Summer & Fall 2021
Unmanned Fair Booths/Displays for Wildlife & Conservation Info. (4)	Brent Nickel	Union SWCD Staff	2021

**Objective 9: Conservation Products**

**Goal: Provide variety of conservation products to Union County residents.**

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## **Objective 10: District Policies/Administration**

**Goal: To set forth policy in conjunction with cooperating agencies in an effort to fulfill objectives of the Union Soil and Water Conservation District.**

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Submit 2021 Cash Basis (Hinkle) Report to Auditor of State	Sherry Maisenbacher	Union County Auditor	March 1st, 2021
Complete the fiduciary review - Form 11	Sherry Maisenbacher	Brent Nickel	May 1st, 2021
Union SWCD Annual Meeting	Union SWCD Staff	Union SWCD Board	August 5th, 2021
Prepare District Budget (Annual)	Brent Nickel & Sherry Maisenbacher	Union SWCD Board	August / September 2021
Annual Evaluations	Brent Nickel	Union SWCD Board	November / December 2021
Attend monthly county staff meetings	Brent Nickel & Sherry Maisenbacher	Union County Commissioners	2021
Attend/plan monthly Union SWCD board meetings (12)	Brent Nickel & Sherry Maisenbacher	Union SWCD Board & Staff	2021
Maintains the bookkeeping functions for the special and district accounts	Sherry Maisenbacher	Union SWCD Board	2021
Maintain MOUs between District and Cooperating agencies	Brent Nickel & Union SWCD Board	NRCS, OSU Extension, Townships, ODNR, etc.	2021
Provide information to ODA Program Specialist	Brent Nickel & Sherry Maisenbacher	ODA-DSWC	2021

**Objective 10: District Policies/Administration** (continued)

**Goal:** To set forth policy in conjunction with cooperating agencies in an effort to fulfill objectives of the Union Soil and Water Conservation District.

<b><u>Action Items</u></b>	<b><u>Responsibility</u></b>	<b><u>Project Partners</u></b>	<b><u>When</u></b>
Research/apply/obtain grants	Union SWCD Staff	Union SWCD Board	2021
Review current policies and create new policies as needed	Brent Nickel & Sherry Maisenbacher	Union SWCD Board & Staff	Annually
Schedule weekly staff meetings/review APO	Brent Nickel & Sherry Maisenbacher	Union SWCD Staff	2021
Track projects, initiatives, and timesheets in Beehive & utilize information as needed.	Union SWCD Staff	ODA	2021
Strategic Plan (2018 - 2022) up to date	Brent Nickel	Union SWCD Board & Staff	2022